

DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA

Gangaram Chak, Chak Shyampur, Debra, West Bengal



PROPOSED SYLLABUS (DRAFT) OF

COMMON COURSES UNDER CCFUP, 2023 FOR SEMESTER-I & II

FOR ALL UNDERGRADUATE PROGRAMMES
(w.e.f. Academic Year 2024-2025)

Based on

**Curriculum & Credit Framework for Undergraduate
Programmes (CCFUP), 2023 & NEP, 2020**

Ability Enhancement Course (AEC)

Course Type	Course Code	Course Title	Credit	L-T-P	Marks		
					CA	ESE	TOTAL
SEMESTER-I							
AEC	AEC01	Communicative English -1	2	2-0-0	10	40	50
SEMESTER-II							
AEC	AEC02	MIL-1 (Bengali / Hindi)	2	2-0-0	10	40	50

Semester 1

AEC-1: Communicative English-01

Credits 02 (Full Marks-50)

Course Outcomes:

After the completion of this course, the students will be able to:

1. Effectively express themselves in English either verbally or in written form.
2. Improve the listening skills.
3. Develop knowledge, skills, and judgment around human communication that facilitate their ability to work collaboratively with others.
4. Actively participate in group discussions/meetings/interviews.
5. Apply received domain knowledge across multiple service and industry sectors, enhancing their employability across diverse sectors in government organizations, service sectors, corporate set-ups and global, national, regional and local spaces.

Course Contents:

1. Communication Skills

- a) Types and Models of Communication
- b) Verbal and Non-verbal Communication
- c) Barriers and Strategies
- d) Inter-personal Communication

2. Listening Skills: a) Active and Passive Listening

3. Speaking Skills:

- a) Different forms of Speaking – Formal/Informal
- b) Group Discussion
- c) English in Situations: Greeting & Leave Taking, Making & Granting/Refusing Requests, Queries & Giving Information/Direction, Describing objects/process, Narrating events & Commentary, Persuasion & Motivation, Complaints & Apologies, Expressing disapproval, Alerting & Warning

4. Reading Skills:

- a) Different types of Reading
- b) Comprehension

Suggested Readings:

1. *A Textbook of English and Communication Skills*. Richa Mishra and Ratna Rao, New Delhi: Macmillan: 2019.
2. *Many Coloured Glass*. Board of Editors, Department of English, Vidyasagar University, Delhi: Macmillan, 2013.
3. *Connect: A Course in Communicative English*, Debashis Bandyopadhyay & Malathi Krishnan, Cambridge University Press, New Delhi, 2018.

Semester 2

AEC (ABILITY ENHANCEMENT COURSE)

2 credits

AEC02 (BENGALI): বাংলা ভাষা প্রসঙ্গ, পরিভাষা ও কথন দক্ষতা

50 marks

Course contents:

- I. ভাষা পরিকল্পনা, ধর্ম, পেশা, লিঙ্গ ভিত্তিক বাংলা সমাজভাষা, বর্তমান আদর্শ কথ্য-বাংলার প্রকৃতি
- II. পরিভাষার বিভিন্ন বিষয়
- III. সাক্ষাৎকার, বক্তৃতা দক্ষতা

Suggested Readings:

১। ভাষা ও সমাজ – মুনাল নাথ

২। সমাজভাষাবিজ্ঞান - রাজীব হুমায়ুন

৩। বাংলা ভাষা পরিক্রমা (১ম ও ২য় খণ্ড) - পরেশচন্দ্র মজুমদার

৪। বাংলা ভাষা (১ম ও ২য় খণ্ড)- হুমায়ুন আজাদ

৫। Sociolinguistics pattern – William Lebov

৬। Sociolinguistic – R.H. Hudson